

# SEWERAGE & WATER BOARD OF NEW ORLEANS

## FINANCE AND ADMINISTRATION COMMITTEE MEETING

WEDNESDAY, DECEMBER 16, 2020

**9:00 AM**

[December 2020 Finance and Administration Attendee Link](#)

+1 504-224-8698 United States, New Orleans (Toll)  
Conference ID: 427 699 491#

PUBLIC COMMENT WILL BE ACCEPTED VIA EMAIL TO  
[BOARDRELATIONS@SWBNO.ORG](mailto:BOARDRELATIONS@SWBNO.ORG). ALL PUBLIC COMMENTS MUST BE RECEIVED PRIOR TO  
9:30 AM ON December 16, 2020. COMMENTS WILL BE READ VERBATIM INTO  
THE RECORD.

Lynes Sloss Janet Howard  
Joseph Peychaud Ralph Johnson Alejandra Guzman

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### FINAL AGENDA

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#### 1. **ROLL CALL**

#### 2. **DISCUSSION ITEM**

- Financial Summary Update
- Pension Committee Resolutions
  - Resolution (R-142-2020) Acceptance of the 2020 Experience Study of Rudd & Wisdom presented to the Pension Committee on September 10, 2020, effective after December 31, 2020.
  - Resolution (R-140-2020) The Board of Trustees of the Sewerage and Water Board of New Orleans in Reference to the Employees' Retirement System of the Sewerage and Water Board will commit to a Recommended Closed Amortization Period and the Member contribution shall be counted at its full contribution of 6%.

#### 3. **PRESENTATIONS**

- 2021 Operating Budget
- 2021 Capital Budget

#### 4. **ACTION ITEMS**

- Resolution (R-147-2020) 2021 Operating Budget and 2021 Capital Budget Blanket Appropriations, December 21, 2020
- Resolution (R-149-2020) 2021 Operating Budget
- Resolution (R-150-2020) Adoption of 2021 Capital Budget

## **General Superintendent's Report**

### **BIDS & RENEWALS**

- Resolution (R-154-2020) Award of Contract 8165 – Repaving Open Cuts in Driveways and Sidewalks Resulting from the Repair to the Sewerage and Water Board of New Orleans Underground Utilities.

### **CHANGE ORDERS**

- Resolution (R-131-2020) Ratification of Change Order #1 for Contract 5224 – Hurricane Katrina Related Repairs to New Carrollton, Hospital, Marconi, Paris, and Press Drainage Underpass Pumping Station.
- Resolution (R-151-2020) Ratification of Change Order #4 for Contract 3799 – Installation of Sludge Dryer at the East Bank Wastewater Treatment Plan.

### **CONTRACT AMENDMENTS**

- Resolution (R-038-2020) Authorization of Amendment No. 2 to the Agreement Between the Sewerage and Water Board of New Orleans and N-Y Associates, Inc. for Design and Engineering Services for the Waterline Replacement Program.
- Resolution (R-115-2020) Authorization of Amendment No. 7 to the Agreement Between the Sewerage and Water Board of New Orleans and Meyer Engineers, Ltd. for Design and Engineering Services for the Waterline Replacement Program.
- Resolution (R-152-2020) Authorization of Amendment No. 5 to the Agreement Between the Sewerage and Water Board of New Orleans and Arcadis U.S., Inc. for Design and Engineering Services for the Waterline Replacement Program
- Resolution (R-146-2020) Authorization of Amendment No. 4 to the Agreement Between the Sewerage and Water Board of New Orleans and HNTB Corporation for Design and Engineering Services for the Algiers Water Plant Purification Improvements
- Resolution (R-153-2020) Authorization of Amendment No. 4 to the Agreement Between the Sewerage and Water Board of New Orleans and Veolia Water North America, LLC for Capital Program Management Services

## **Chief Financial Officer's Report**

- Resolution (R-158-2020) Authorization for Agreement for Consulting Services for Managing the Preparation, Selection and Implementation of an Advanced Metering Infrastructure Solution with Jacobs Engineering, Inc.

## **5. Public Comment**

**Public comments received until 30 minutes after the presentation of the Agenda will be read into the record.**

**6. INFORMATION ITEMS**

- FEMA October Project Worksheet Status
- Executive Director's Approval of Contracts of \$1,000,000.00 or less
- DBE Participation on Contracts
  - DBE Bid Analysis
  - Construction Review Committee – Goals Setting
  - Staff Contract Review Committee - Goals Setting
  - Final Acceptance of Construction Contracts with DBE Participation.

**7. EXECUTIVE SESSION**

Pursuant to La. R.S. 42:17(A)(2), the Sewerage and Water Board of New Orleans Finance and Administration Committee will meet in Executive Session to discuss:

Stephen Baham v. SWBNO et al., CDC # 2016-7789

Quinton Franklin v. SWBNO, WC Claim # DB091420101103

Dwayne Brown v. SWBNO, WC Claim # QF0118178328, OWC # 20-01070

**8. ADJOURNMENT**

*This teleconference meeting is being held pursuant to and in accordance with the provisions of Section 4 of Proclamation Number JBE 2020-30, extended by Proclamation 110 JBE 2020, pursuant to Section 3 of Act 302 of 2020.*

**CERTIFICATION TO HOLD TELECONFERENCE  
BOARD MEETING**

**WHEREAS**, there currently exists throughout the state of Louisiana and the city of New Orleans, a public health emergency due to the COVID-19 coronavirus, declared by official proclamations issued by both the Mayor of New Orleans (Proclamation 2020-02449) and the Governor of the State of Louisiana (Proclamations Nos. 25 JBE 2020, JBE 2020-30, 33 JBE 2020 and extended through the end of the COVID-19 pandemic by Emergency Proclamation 174 JBE 2020 signed by Governor John Bel Edwards December 4, 2020) ; and

**WHEREAS**, this public health emergency and best practice require most individuals to maintain personal distance from one another; and

**WHEREAS**, as a result of the public health emergency recognized by the declarations of both the Mayor and the Governor, and as contemplated specially by Section 4 of Proclamation No. JBE 2020-30 carried forward by subsequent proclamations and acknowledged by Section 3 of Act 302 of 2020, the Board of Directors of the Sewerage and Water Board of New Orleans (Board) is unable to meet in compliance with the quorum requirements of state law and the bylaws of the Board; and

**WHEREAS**, Section 4 of Proclamation No. JBE 2020-30 requires, “all state agencies, boards and commissions, and local political subdivisions of the state to provide for attendance at essential governmental meetings via teleconference or video conference and such attendance shall be allowed during pendency of this emergency. All efforts shall be made to provide for observation and input by members of the public. Before any meeting conducted pursuant to this section, the state agency, board or commission or local political subdivision shall first provide a written certification that it will otherwise be unable to operate due to quorum requirements”;

**NOW, THEREFORE, BE IT RESOLVED**, I hereby certify that because of and pursuant to Executive Order and Emergency Proclamations Numbers 25 JBE 2020, JBE 2020-30 and 33 JBE 2020 signed by Governor John Bel Edwards, and extended by Emergency Proclamation 174 JBE 2020 signed by Governor John Bel Edwards December 4, 2020, the Finance and Administration Committee of the Sewerage and Water Board is unable to operate in accordance with the quorum requirement of La.R.S.42:19 (La. R.S. 42:17.1); and, furthermore, Louisiana Legislature's passage of Act 302 of 2020 provides for public meetings via telephone and video conference in the event of an emergency proclamation by the Governor, including those pursuant to Section 4 of JBE 2020-30; and, accordingly, the Finance and Administration Committee of the Sewerage and Water Board of New Orleans will meet by teleconference/video conference on December 16, 2020 at 9:00 a.m, without a physical quorum present, to undertake the business of the Sewerage and Water Board of New Orleans as described in the attached Agenda, that under the existing emergency conditions, the Finance and Administration Committee of the Sewerage and Water Board will otherwise be unable to operate due to quorum requirements, and has taken all reasonable efforts to allow for observation and input by members of the public.

**WITNESS BY MY HAND THIS 15th DAY OF DECEMBER 2020.**

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GHASSAN KORBAN  
EXECUTIVE DIRECTOR  
SEWERAGE AND WATER BOARD OF NEW ORLEANS