



**"RE-BUILDING THE CITY'S WATER SYSTEMS FOR THE 21<sup>ST</sup> CENTURY"**

# **Sewerage & Water Board** OF NEW ORLEANS

LATOYA CANTRELL, PRESIDENT

625 ST. JOSEPH STREET  
NEW ORLEANS, LA 70165 • 504-529-2837 OR 52W-ATER  
[www.swbno.org](http://www.swbno.org)

January 15, 2020

The Finance and Administration Committee met on Wednesday, January 15, 2020, in the Board Room located at 625 St. Joseph Street, New Orleans, LA. The meeting convened at approximately 9:00 A.M.

## **1. ROLL CALL**

### **Present:**

Director Lynes Sloss  
Director Janet Howard  
Director Joseph Peychaud  
Director Ralph Johnson  
Director Alejandra Guzman

**Absent: None**

## **EXECUTIVE SESSION**

Director Lynes Sloss asked for a motion to enter Executive Session. The criteria of this session was to discuss: Pepper and Associates, Inc v. Sewerage and Water Board of New Orleans.

The committee members exited executive session. No action was taken.

## **2. ACTION ITEMS**

### **General Superintendent's Report**

#### **a. Bid/Renewal**

- Resolution (R-001-2020) Recommendation for Award of Contract for Furnishing Sodium Hypochlorite
- Resolution (R-003-2020) Recommendation for First Renewal of Contract 8145 – Repaving Open Cuts in Streets, Driveways and Sidewalks Resulting from the Repair of Sewerage and Water Board of New Orleans Underground Utilities

- Resolution (R-005-2020) Recommendation for Extension of Contract 8138 – Furnishing Skilled and Unskilled Labor for Maintenance Services
  - o **Director Ralph Johnson moved to accept Bids/Renewals. Director Alejandra Guzman seconded. The motion carried.**

**b. Change Orders**

- Resolution (R-006-2020) Ratification of Change Order No. 1 for Contract 30108 – BISI Sludge Dryer System Equipment Purchase at the EBWWTP
  - o This project was originally handled via a grant. The equipment was put in storage but is now being installed.
  - o Director Peychaud asked why the sludge dryer was put in storage. Christopher Bergeron stated this was originally a delayed bid. The original idea was to purchase the sludge dryer in a separate contract and create the design for installation. There was a small delay in the design but once they were ready to move forward with installation, the funds were not available.
  - o **Director Ralph Johnson moved to accept Change Orders. Director Joseph Peychaud seconded. The motion carried.**

**c. Contract Amendments**

- Resolution (R-007-2020) Ratification of Contract Amendment No. 2 for Professional Services Between the Sewerage and Water Board and Linfield Hunter & Junius, Inc. for Design and Engineering Services for Water Line Replacement Program/JIRR
  - o Director Janet Howard asked how the Sewerage and water Board can change how things have been done historically to avoid having to create multiple contracts on the same project. Superintendent Bob Turner indicated that the JIRR projects are evolving and have required some change orders along the way as the scope of the projects expand.
- Resolution (R-008-2020) Ratification of Contract Amendment No. 9 for Professional Services Between the Sewerage and Water Board of New Orleans and Stanley Consultants, Inc. for Design and Engineering Services for Water Hammer Hazard Mitigation Program
- Resolution (R-009-2020) Ratification of Contract Amendment No. 2 for Professional Services Between the Sewerage and Water Board of New Orleans and Pepper and Associates, Inc. for Design and Engineering Services of DPS 19 Florida Avenue and the Inner Harbor Navigation Canal (IHNC)

- Resolution (R-010-2020) Ratification of Contract Amendment No. 4 for Professional Services Between the Sewerage and Water Board of New Orleans and Stantec Consulting Services, Inc. for Design and Engineering Services for the Water Line Replacement Program (WLRP)/JIRR
- Resolution (R-011-2020) Authorization for Professional Services Agreement Between Sewerage and Water Board of New Orleans and Leonard C. Quick & Associates, Inc. (Claiborne Avenue Phase I – 2020)
  - o Special Counsel Yolanda Grinstead informed the Board this resolution is regarding to the forensic engineering service uptown, which has been completed. This SELA project is completed and won't need additional service from the vendor.
- Resolution (R-013-2020) Authorization for Professional Services Agreement Between Sewerage and Water Board of New Orleans and Leonard C. Quick & Associates, Inc. (Louisiana Avenue – 2020)
- Resolution (R-014-2020) Authorization for Professional Services Agreement Between Sewerage and Water Board of New Orleans and Leonard C. Quick & Associates, Inc. (Napoleon Avenue Phase II – 2020)
  - o Director Janet Howard asked what work is still being done by Quick & Associates. Special Counsel Grinstead stated that forensic engineers specifically create inspections before the work begins, then continue to do inspections after the work is conducted to confirm whether damages are a result of actual core project.
- Resolution (R-015-2020) Authorization for Professional Services Agreement Between Sewerage and Water Board of New Orleans and Leonard C. Quick & Associates, Inc. (Napoleon Avenue Phase III – 2020)
  - o Director Joseph Peychaud asked Ms. Grinstead if there a relationship between the individual customers who sue for damages and these funds. She stated they use the data Quick & Associates produces to defend the Board regarding whether damages were caused.
  - o **Director Alejandra Guzman moved to accept Contract Amendments in globo. Director Ralph Johnson seconded. The motion carried.**

**d. Final Acceptance**

- Resolution (R-016-2020) Final Acceptance for Contract 30208 – New Orleans East Basin – Village De L'est/Venetian Isles Neighborhoods – Sewer Rehabilitation
  - o **Director Joseph Peychaud approved a motion to ratify R-016-2020 Final Acceptance. Director Janet Howard seconded. The motion carried.**

## **Chief Financial Officer's Recommendations**

### **e. Finance Resolutions**

- Resolution (R-206-2019) – Sewerage and Water Board Adoption of Certain Provisions of The Louisiana Procurement Code (LPC)
  - **Procurement Director Patti Wallace stated that this resolution is intended to adopt certain provisions of the state public bid law that allow for sole source and approved dealer procurements.**
  - **Director Janet Howard moved to approve R-206-2019. Director Ralph Johnson seconded. The motion carried.**
- Resolution (R-019-2020) – Resolution to Renew and Adjust Executive Director's Contract
  - **Director Janet Howard moved to approve R-019-2020. Director Ralph Johnson seconded. The motion carried.**

Chief Financial Officer Yvette Downs presented November Financials overview. The revenues have surpassed the anticipated amount by 17%, and operating expenditures are below budget. These revenues are primarily due to receipt of 2019 ad valorem taxes and \$27.6 million dollars received from the Fair Share agreement. Expenses through November are below the budgeted straight-line amount by 13%.

### **3. INFORMATION ITEMS –**

The information items were received.

### **4. PUBLIC COMMENT –**

None

### **5. ADJOURNMENT**

There being no further business to come before the Finance and Administration Committee, Director Joseph Peychaud moved to adjourn. Director Janet Howard seconded. The motion carried. The meeting adjourned at approximately 10:11 AM.

Respectfully submitted,

Lynes Sloss, Chair